



Howard Road Academy
701 Howard Road, SE
Washington, DC 20020

Open Meeting
January 21, 2010
Board of Trustees

Mr. Earl Murray III Mrs. Chrystal Jones Mr. Keith Reed Ms. Clara Duhon Mrs. Jewel Goodman
President Chair Co-Chair Treasurer Secretary
Mr. Derek Spencer Dr. Carla Bailey Mr. Kevin Stephenson
Ms. Tiffany Aziz Sister Rosetta Brown Mr. Raul Abdul- Jalaal

*This the 2009-2010 School Year has been designated "The Stepping Stones to Success "
Our goal is to achieve open dialogue with all HRA stakeholders*

A. Preliminary

- a. **CALL TO ORDER- Ms. Jones-** called the meeting to order at 6:36 p.m., Howard Road Academy, 701 Howard Road SE, Room 305 Washington, District of Columbia
- b. **Attendance-** The following members were present (See Board of Trustees). Additional personnel in attendance were: Mr. Johnson, Mosaica Management staff – Dr. Ferrandino, CAO Mr. Simmons, CFO Usha Jayanthi, PTO president Mr. Wiggins
- c. **WELCOME TO THE AUDIENCE:** Mrs. Jones welcomed the audience.
- d. **ABSENTEES:** the following Board Members were not available. Mr. Derek Spencer, Mrs. Jewel Goodman, Mr. Keith Reed, Dr. Carla Bailey , Mr. Kevin Stephenson, Mr. Raul Abdul- Jalaal, and Sister Rosetta Brown

A formal Quorum was not present.

B. Meeting Agenda:

- a. Last meeting minutes were not read. (not available)
- b. Financial Report: presented by Usha Jayanthi
 - i. Submitted balance Sheet for Dec 31, 2009
- c. CAO Report: presented by Mr. Simmons
 - i. Report from the PDR at G St. - went well, made tremendous progress based

- upon last year's evaluation.
- ii. Will be doing staff reviews and recommendations in the upcoming weeks
- iii. Penn Ave campus PDR upcoming on February 4,2010
- iv. Next week all campuses will be doing scantrons
- v. COO Report: presented by Mr. Johnson
- vi. Introduced Ms. Moore new HR Director
- vii. Employment changes for this month and last month (Lost- Mr. Lewis and Ms. Decker, gaining Ms. Howard, Mr. Massiah, Ms. Masamba) **(closed)**
- viii. Good Samaritan Group returned \$78,244.58, Still looking to recover\$23,755.42 **(open)**
- ix. Recommend that Ms. Chesney receive bonus for outstanding representation at a DCPCSB workshop. **(open)**
- x. Lion King took a loss of \$1,103.28. Would like to make improvements and do again **(approved)**
- xi. Compliance passed PMF and doesn't need to do a deep dive review. **(closed)**
- xii. Working on Student Meal Initiative and working on 3% verification of meals application **(closed)**
- xiii. Requested to put outstanding lunch balances into collections. Also forgiving debt for previous years. **(approved) Board wants more information on collections**
- xiv. Board has requested information of students with outstanding debt and amount. Also will like to have more information on the process we will take. **(open)**
- xv. Heat and Air Conditioning was fixed in Middle School cost was \$3,000 **(doing feasibility on if a warranty is necessary)(open)**
- xvi. Report of fixtures that has been done and need to be done **(closed)**
- xvii. Middle School bathroom repairs are in place and will be done before the Grand Opening **(approved)**
- xviii. Issue of students not getting shots. We are not allowed to kick the kids out for not complying **(not approved) Keeping exclusion policy in effect. (closed)**
- xix. Board suggests to provide a list of clinics they can go to in the area **(open)**
- xx. Also suggests having someone in to administer shots with parents consent on HRA premises. **(not approved) Only students with the prescription allowed with one. (closed)**
- xxi. Created a partnership with 7th district police station to patrol the area (MLK AND Main campuses)and take necessary steps to ensure safety of the children **(closed)**
- xxii. Want to create same relationship with 6th district for (G ST. and Penn Ave campuses). Been concerns about the safety after shoot out near G St. previous week. **(closed)**
- xxiii. Middle School needs cameras and Main campus need more lights and cameras **(open)**
- xxiv. V St. closing date is projected to be April 15th 2010 and BB&T wants to partner with us on project. **(closed)**

- xxv. Grand Opening for Middle School is set for Feb 19th, 2010 and cost is \$3,921 **(approved)**
 - xxvi. Census Bureau wants to use the middle school for testing and is open for HRA parents or staff who would like to work part-time **(approved)**
 - xxvii. Schedule to meet with Nora Moore at **Thurgood Marshall** about security plan. Also meet with Robin Warren regarding using the gym be built (if we can use the facilities). **(closed)**
 - xxviii. Ms. Jones suggests using the field for parking **(closed)**
 - xxix. Would like to work with Dr. Bailey on strategic planning **(closed)**
 - xxx. Ms. James is heading up the HRA 10TH year Anniversary celebration committee. Want to combine it with Black Tie event. Suggested that it be moved to the spring. **(Not yet approved)**
- d. Mosaica Report: presented by Dr. Ferrandino
 - i. Will discuss enrollment issues
 - ii. Will be having performance assessments next week to improve instructional
 - iii. Staff review/ discussion will be in the upcoming events
 - e. PTO: presented by Mr. Wiggins
 - i. Have a new emailing system that has been working and have received a response.
 - ii. Exceeded in A+ Giant Program. Last year's amount was \$300, this year is already at \$300, now at \$200 per month
 - iii. Still need to work out the Tax ID issues
 - iv. Cancelled Walk-A-Thon due to drop of the lead on event
 - v. is looking to start planning for the convention
 - vi. Parents are looking for the minutes from the Board Meetings, not updated since March
 - vii. Board would like PTO to recruit someone to head G St. PTO
 - f. No open items discussed
 - g. Public Comments
 - i. Representative from Revolution Food introduced herself and offered to answer any questions about meals
 - ii. Mrs. Moye complimented staff and Board on good job

C. Adjournment:

The Board here by submits these minutes for your records.

President

Date: _____

Chair

Date: _____